

ORGANIZER

Qualifications

Required

1. Work independently and in team relationships with colleagues
2. Ability to work with a diverse set of individuals
3. Demonstrated commitment to social, racial, economic and educational justice
4. Maintenance of a valid driver's license and insured vehicle
5. Willingness to work long and irregular hours, often with extensive travel

Preferred

1. Experience in community, student, labor, political or environmental activism

Knowledge and Abilities

1. Understanding of the labor movement and the role of public education in our democracy
2. Effective verbal and written communication and interpersonal relationship
3. Efficient time management and organizational skills
4. Ability to work independently

Duties

1. Organize and mobilize educators
2. Identify, recruit and develop workplace leadership
3. Provide on-the-job training for member leadership, particularly worksite leadership, on one-on-one organizing and recruitment conversations
4. Conduct and train/coach member leadership on how to conduct effective large-scale organizing and membership recruitment meetings
5. Conduct and train/coach member leadership on how to build an effective Organizing Committee
6. Identify workplace organizing issues, develop worksite organizing plans and collective action plans and execute plans with broader leadership team
7. Assist Region Directors and local leadership in local and region-wide organizing plan implementation
8. Assist in the implementation of state-wide organizing initiatives and programs
9. Make appointments for site/school visits, one-on-one visits, and other interactions with current and potential members

10. Enter assessments and other data, analyze data and track progress toward reaching goals
11. Occasional short-term travel to other parts of the state or country
12. Report supervisors progress on planned activities and goals to appropriate colleagues and supervisor
13. Create and effect a personal development plan
14. Solicit assistance to achieve goals
15. Create workplans that reflect both the goals of the IEA and local association(s) assigned
16. Participate in regular team meetings

Supervisor: Executive Director or designee