

ROLES OF IEA OFFICERS**VICE PRESIDENT**

The IEA Vice President will:

1. Succeed to the office of president if a vacancy exists in the office of president;
2. Act for the president when this person is unable to perform the duties of office.
3. Serve as a member of the committee on program and budget and as a member of the Resolutions Committee and GR/PACE Committee;
4. Serve as spokesperson for the Board of Directors at Delegate Assemblies.
5. Perform such other duties as are stipulated by the Constitution and Bylaws, by the president and by the Board of Directors.
6. Serve as Chair of the IEA Budget Committee.

NEA BOARD OF DIRECTORS MEMBER

The NEA Board Member will:

1. Attend all regularly scheduled and special board meetings, unless excused by the President.
2. Serve as an ex officio delegate to the IEA Delegate Assembly and the NEA Representative Assembly.
3. Attend all state leadership meetings such as the Summer Conference and winter Issues Conference.
4. Serve at the pleasure of the President on board subcommittees.
5. Study monthly balance sheets, committee reports, communications from the President, Executive Director, and other staff in preparation for action at board meetings.
6. Present a written report on NEA activities at each board meeting.
7. Present new business items representing IEA concerns to NEA.
8. Report regularly to the region officers and region councils the actions and concerns of the NEA board.
9. Represent NEA at IEA events.

10. Interpret NEA policy and the NEA budget for state.
11. Attend all NEA Board of Directors meetings.
12. Attend regional leadership conference.
13. Assist IEA President with selection of members to attend regional leadership conference.
14. Serve on the IEA Personnel Committee.
15. Serve on the IEA Budget Committee. (04)
16. Serve on the IEA Resolutions Committee.
17. Serve on IEA GR/PACE.
18. Serve on the PACE Steering Committee.

NEA RESOLUTIONS COMMITTEE PERSON

The NEA Resolutions Committee Person will:

1. Represent the IEA on the NEA Resolutions Committee.
2. Conduct an open hearing on NEA and IEA Resolutions during the IEA Delegate Assembly.
3. Chair the IEA Resolutions Committee.
4. Educate members of the IEA Resolutions Committee about NEA Resolutions.
5. Facilitate open hearings on NEA and IEA Resolutions in each region of the state.
6. Prepare and present the report of the IEA Resolutions Committee to the Delegate Assembly.
7. Report to the IEA Board of Directors on actions of the NEA and IEA Resolutions Committee.
8. Respond to member concerns regarding NEA issues.
9. Serve on the IEA Board of Directors.
10. Serve as a state delegate to NEA Representative Assembly.
11. Represent the IEA at the request of the President.

NEA RESOLUTIONS COMMITTEE ALTERNATE

The NEA Resolutions Committee Alternate:

1. Shall be elected from the active member IEA delegates and by the active member IEA delegation at the NEA Representative Assembly for a one-year term.
2. Shall attend meetings of the NEA Resolutions Committee during that term should the NEA Resolutions Committee Person from the IEA not be able to attend.
3. Should a vacancy occur in the elected office of NEA Resolutions Committee Person from the IEA, the following responsibilities shall devolve and continue until an election has been held to fill the vacancy.
 - a. Become the IEA Representative on the NEA Resolutions Committee.
 - b. Conduct an open hearing on NEA and IEA Resolutions during the IEA Delegate Assembly.
 - c. Chair the IEA Resolutions Committee.
 - d. Educate members of the IEA Resolutions Committee about NEA Resolutions.
 - e. Facilitate open hearings on NEA and IEA resolutions in each region of the state.
 - f. Prepare and present the report of the IEA Resolutions committee to the Delegate Assembly.
 - g. Report to the IEA Board of Directors on actions of the NEA and IEA Resolutions Committee.
 - h. Respond to member concerns regarding NEA issues.
 - i. Serve as an ex-officio member of the IEA Board of Directors without voting privileges.
 - j. Serve on the GR/PACE Committee.
 - k. Serve on the PACE Steering Committee.
 - l. Represent the IEA at the request of the President.